

**MEETING OF
BROCKLEY PARISH COUNCIL
3 MARCH 2016, THE VILLAGE HALL, BROCKLEY**

PRESENT: Cllr J Stones, Cllr R Jones, Cllr K Fisk, Cllr R Double and Mrs J Brookman.

Cllr Stones chaired the meeting.

1 APOLOGIES FOR ABSENCE:

Apologies were received and accepted from Cllr A English, Cllr U Hardy and Cllr D Boreham.

**Action
by**

2 REQUESTS FOR DISPENSATIONS:

No requests had been received.

3 DECLARATIONS OF INTEREST:

Cllrs Stones, Jones, Fisk, English and Double declared a non pecuniary interest in the item relating to the grant to the Village Hall Charity and Cllr Jones also declared a non pecuniary interest in the item relating to the grass cutting contract.

4 PUBLIC FORUM:

Cllr Stones convened the meeting.

5 MINUTES:

Cllr Stones proposed that the minutes of 4 February 2016 were a true record; seconded by Cllr Double. All in favour.

6 MATTERS ARISING:

Community Speed Watch Volunteers

Item deferred to the next meeting.

IT equipment grant

Clerk had contacted NALC regarding a grant for a laptop and printer awaiting outcome.

UH

Clerk

7 FINANCE REPORT/INTERNAL AUDIT:

Cllr Jones circulated copies of the accounts as of 12 February 2016, copy attached to file copy of these minutes.

Cllr Fisk reconciled the bank balance with the bank statement.

Cllr Stones proposed that the following payments should be made; seconded by Cllr Fisk. All in favour.

Chq no 22212	Brockley Village Hall hire February 2016	£7.00
Chq no 22213	Mrs J Brookman, clerk – February 2016	£110.00

It was unanimously agreed that Cllr Jones should ask Mrs Penny Morris to carry out the internal audit of the Parish Council accounts for 2015/16.

8 TO CONSIDER A GRANT TO THE VILLAGE HALL CHARITY:

Cllr Jones proposed that a grant of £750 should be made to the Village Hall Charity towards the running costs of the hall; seconded by Cllr Fisk. All in favour.

Chq no 22214 was made payable to Brockley Village Hall for the sum of £750.

9 PLANNING APPLICATIONS:

Outcomes

DC/15/2467/HH Clock Cottage, Chapel Lane, Brockley. Householder Planning Application – Construction of two storey cart lodge within curtilage of Clock Cottage (including relocation of existing outbuilding). Granted.

DC/15/2584/FUL Land east of Willow Tree Farmhouse, Mill Road, Brockley. Planning application – (i) 2 no. single storey linked dwellings and garages (ii) new vehicular access. Granted.

DC/15/2590/HH 4 Drury Cottages, Bury Road, Brockley. First floor side and rear extension and single storey front extension (resubmission of DC/15/2017/HH has been deferred to the Delegation Panel list.

Cllr Jones declared a non pecuniary interest in the following item.

10 GRASS CUTTING CONTRACT FOR 2016:

Four quotes had been requested, only one had been received and this was from Mr Oliver Cornish for £540 to cut and strim The Green, spray the gravel around the village hall and to cut the hedge alongside the B1066. Cllr Stones proposed the quote should be accepted; seconded by Cllr Fisk. All in favour.

Clerk

11 BOROUGH COUNCILLOR'S LOCALITY BUDGET:

The Clerk confirmed that parish councils are not able to apply for this funding, but can signpost its availability to voluntary or community organisations within the parish who can apply. Locality budgets are available to help build relationships and strengthen communities and the Queen's Birthday celebrations could be eligible. The Clerk had forwarded details to the Village Hall Charity.

Clerk

12 FELLING OF TREE NO 29 ON THE GREEN:

Cllr Jones confirmed that he had not felled tree no 29 when carrying out other works on The Green. Cllr Double agreed to carry out the works.

RD

13 CLERK'S REPORT:

SEBC play equipment months inspection report – no new matters to report

Update of on-going matters

- UKPN/BTS – trees at the edge of The Green – works still outstanding but the ground is now saturated and unsuitable for the works to be carried out.
- Football goals – rust areas to be treated and painted when the weather improved.
- Brambles by the play area – Cllr Double confirmed that Mrs Brown had cleared the brambles.
- Telephone box light – Cllr English had confirmed by email that the RCD trip had tripped out and he had been unable to reset it. Cllrs Stones and Jones agreed to replace the bulb to see if this would solve the problem.

AE

RD

JS/RJ

14 CORRESPONDENCE:

LCPAS March Newsletter – emailed to Councillors

Email from LCPAS regarding Elysian Associates who are experts in Parish and Town Council VAT issues, including reclaiming, Tax and PAYE. They are

also able to help with navigating EU directives and the new Regulations regarding procurement. Email forwarded to Councillors.

Email from West Suffolk with an update on the Gypsy and Traveller short stay stopping sites in the county. Emailed to Councillors.

Letter from Forest Heath and St Edmundsbury councils to residents about what's happening to their brown bins. They are explaining about the current service ending, and how to sign up to the new garden waste collection service, which starts on 4 April, for £40 a year. If you hear of people who do not know about the changes, or want to sign up to the new garden waste service, please refer them to www.westsuffolk.gov.uk/gardenwaste . Details forwarded to Councillors.

Letter from Bury St Edmunds Newstalk requesting a donation. Clerk has more details.

Details of Suffolk Walking Festival 14 May to 15 June 2016 forwarded to editor of the Village Newsletter. Request declined.

The next Parish Conference will be held on 11 April 2016 at Stanton Village Hall commencing at 6.00 pm.

Friends of Suffolk Record Office are holding a fundraising gala on 17 March 2016 at the Museum of East Anglian Life, Stowmarket. Poster placed on notice board.

PARISH MATTERS FOR THE NEXT MEETING:

- 15 No matters were raised.

DATE OF NEXT MEETING:

- 16 The next meeting will be held on Thursday 14 April 2016.
2016.

The meeting was closed at 8.00 pm.