**MEETING OF**

**BROCKLEY PARISH COUNCIL**

**ON TUESDAY 23RD JULY 2019, THE VILLAGE HALL, BROCKLEY AT 7.30PM**

**PRESENT** Cllr A English, Cllr I Robertson, Cllr D Boreham, Cllr P Fich, County & District Councillor Mary Evans.

Attendees: Kevin Fisk, Richard Jones, Ray Dinsey.

**1. TO CO-OPT NEW COUNCILLORS**

On the proposition of Cllr Robertson and seconded by Cllr English, Kevin Fisk, Richard Jones, Ray Disney were co-opted as Members of Brockley Parish Council – unanimous.

**2. TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE AND REGISTER OF INTERESTS**

The Declaration of Acceptance of Office/Register of Interests documentation was circulated and duly signed.

**3. WELCOME NEW AND BRIEF OVERVIEW OF PARISH COUNCIL FUNCTION**

New members were welcomed to the meeting. A brief overview of the responsibilities of the Parish Council was given by Cllr English; playing fields, village green, trees, sports equipment, benches, planning matters, precept levy, support for the Church & Chapel, Ixworth Park School, Village Hall Trust, play area, telephone box, if appropriate, support for activities in the village, meetings bi-monthly with an Annual Parish Meeting in May.

**4. TO ELECT A CHAIRMAN**

Proposed by Cllr Jones, seconded by Cllr Robertson that Cllr English be elected Chairman for the year 2019/20 – unanimous.

**5. TO ELECT A VICE CHAIRMAN**

No decision made – to remain open.

**6. FINANCIAL OFFICER POSITION**

Proposed by Cllr Boreham, seconded by Cllr Robertson that the Parish Clerk take on the role of Responsible Financial Officer for Brockley Parish Council – unanimous.

**7. APOLOGIES**

All present.

**8. REQUESTS FOR DISPENSATIONS AND DECLARATION OF INTERESTS**

None declared. Information sheets regarding Declaration of Interests , Requests for Dispensations to be sent to new Councillors.

**9. PUBLIC FORUM – Members of the public may raise issues they wish to bring to the attention of the Parish Council.**

At this point in the meeting County and District Councillor Mary Evans gave her report. WSC key points: Cllr John Griffiths appointed new leader; working party set up to look at how services are being delivered; parking review being undertaken; Rural Task Force; launch of Community Chest funding, closing date for applications 30th September, fly tipping, amenity grass cutting in the village. SCC key points: consultation going out on children centres and the need to take more services out into the community; revision of the support for children with speech, language and communication needs; issue of road closures/diversion signs has been identified and two new posts have been created to help deal with the problems; ongoing repairs of potholes; damage to road edges should be reported on the Highways Reporting Tool; in conjunction with Suffolk Wildlife Trust further nature reserve verges (wild flowers) are being considered; to help deter speeding through the village a warning sign (VAS) plus posts can be purchased at a cost of approximately £3000.

**10. TO APPROVE THE MINUTES OF THE MEETING HELD ON 11TH MARCH 2019**

Unanimously approved and signed by the Chairman as a true and accurate record of the meeting.

**11. MATTERS ARISING**

There were no matters arising from the minutes.

**12. TELEPHONE BOX**

With only five responses from residents whether the telephone box should be kept/sold/scrapped it was agreed by show of hands to dispose of the telephone box. A suggestion that the box be offered for sale within the village was approved (AE to action through the Village Magazine). EDF to be contacted for the cost, if any, of disconnecting the electricity supply. Monies from the sale could be used to purchase something meaningful for the village i.e. a metal or wooden bench.

**13. PLAY AREA**

Eastern Play Services have still not carried out the repairs to the play area (the Clerk to chase). Further repairs are now required as three of the wooden fence slats are missing. To be added to the list of repairs previously identified.

The meeting was then adjourned to enable councillors to inspect the picnic benches located at the front and side of the village hall. All agreed the tables were in a state of disrepair and the majority needed replacing. Suitable parts to be taken from one unrepairable bench and used to repair another. Cllr Jones offered to burn the wood. A brochure and price list to be obtained from Realis Future Eco Furniture and options will be considered at the September Parish Council meeting.

**14. DEFIBRILLATOR**

Owing to the original company not connecting the defibrillator, it was necessary to call another contractor to complete the installation. A cost of £60 + vat was incurred. To be pursued by Cllr Robertson as the connection cost was included within the purchase price. The Ambulance Service are still to register the requisite code (IH to chase).

Cllr Robertson suggested the A4 poster showing the location of the defibrillator be displayed on the bus shelter. Cllr Jones declared an interest in this proposal and left the room. It was unanimously agreed that the bus shelter was the most appropriate site for the signage.

**15. FINANCE REPORT**

Cheques for approval:

Oliver Cornish £225.00

LCPAS £120.00

Clerk’s salary £360.00

Proposed by Cllr Dinsey, seconded by Cllr Fisk that the payments be approved – agreed.

**16. CORRESPONDENCE**

None

**17. MEETING STRUCTURE AND FUTURE DATES**

Date of next meeting: Tuesday 3rd September 2019 at 7.30pm.

**18. PUBLICATION AND CIRCULATION OF ACTION POINTS FROM THE MEETING**

Minutes to be circulated to Councillors two weeks after the meeting.

**19. PARISH MATTERS FOR THE NEXT MEETING**

None.

**With no further business the meeting closed at 9.25pm.**