**MEETING OF**

**BROCKLEY PARISH COUNCIL**

 **ON TUESDAY 3RD MARCH 2020, THE VILLAGE HALL, BROCKLEY AT 7.30PM**

**PRESENT** Cllr A English, Cllr I Robertson, Cllr K Fisk, Cllr R Dinsey, Cllr R Jones

**1. APOLOGIES**

None received.

**2. REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTERESTS**

Cllr R Jones declared an interest in agenda item 11 Bus shelter. The Declaration of Interests Book was duly signed.

**3. REPORT FROM DISTRICT & COUNTY COUNCILLOR MARY EVANS**

The report included land at Clockhouse Farm now marked ‘deferred site’ on local plan; Parish Forum date 17th March; eighty additional car parking spaces have been built at the rear of the railway station; Barley Homes project due to commence with a high level of affordable housing to be built in Haverhill; celebrations are planned to commemorate Abbey 1000 years; car parking charges to be increased; WSC to hold a town centre summit to discuss the regeneration of the town. Suffolk County Council report: In an effort to reduce the current electricity bill of £2.67 million per year, SCC are to invest £9.8 million converting existing street lights to dimmable LED lighting; new police inspector at Haverhill; additional gritter drivers at Depdon depot required (HGV licence needed); moving towards a permit system for road closures with financial inducements to finish on time by working outside peak periods; Suffolk 2020 to include tree planting, possible car charging points in village halls; large potholes on the road between Brockley to Bury St Edmunds to be inspected by Highways.

**4.** **PUBLIC FORUM** – Members of the public may raise issues they wish to bring to the attention of the Parish Council

No members of the public were present.

**5. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 7TH JANUARY 2020**

The minutes were unanimously approved and signed by the Chairman as a true and accurate record of the previous meeting.

**6. MATTERS ARISING**

Hedge now cut back.

**7. TELEPHONE BOX**

Deferred to the next agenda.

**8. PLAY AREA**

The recent play area inspection report was approved. Following on from previous discussions, it was proposed by Cllr English, seconded by Cllr Jones, and unanimously agreed that £1000 per annum be set aside each year to maintain/replace current play equipment.

**9. RISK ASSESSMENT FOR ASSETS**

As the last risk assessment review was in 2017, Cllr English to revise the document and circulate. The electrical certificate for the telephone kiosk to be checked.

**10. BUS SHELTER**

Deferred until the end of the agenda.

**11. CLOTHING BANK**

The request to move the clothing bank to allow access for strimming the adjacent ditch was thought to be a matter for the Village Hall Management Committee.

**12. FINANCE REPORT**

Proposed by Cllr Robertson, seconded by Cllr Jones that the following cheques be approved – unanimous.

C Mason salary x 2 months 180.00

Oliver Cornish tree works 50.00

Village Hall hire 467 7.00

Village Hall hire 447 7.00

**13. VILLAGE HALL**

After a seven-year journey and twenty-five meetings, Cllr Robertson informed the meeting all main grant applications have been successful . A thank you to the funding committee for the work they have carried out to be minuted. Damage to the grass area to the village hall – temporary metal stakes have been put in the ground as markers. It was suggested and agreed, further work be deferred until after the village hall project is completed. A future agenda item.

**14. ANNUAL PARISH MEETING**

Topic to be centered on what residents want to see happening in Brockley in the next ten years. Date agreed as Thursday 14th May 2020. Time 7.00pm followed at 7.30pm by the Annual General Meeting. To be advertised in the magazine (AE), flyers to be printed and circulated to all households (IR), tea/coffee/biscuits to be provided (RJ).

**15. ORGANISATIONS CONTACT DETAILS**

Work in progress.

Agenda item 11 was now heard

**11. BUS SHELTER**

One quotation has been obtained, a second to be acquired (IR). Only three responses received from residents for a preferred style of replacement bus shelter – brick built with a window. It was proposed the wording ‘Bus Stop Only’ be reinstated in the layby. Highways to be contacted via Cllr Evans. To be communicated to the whole village that the layby should not be used for car parking during bus operational times. If ignored, the police to be involved. Drawn up by Cllr English, a sketch for the new shelter was circulated for consideration. A rough guide price to be sought (IR).

**16. CORRESPONDENCE**

Emails sent as and when received. Clerks & Council Direct publication has been received.

**17. PARISH MATTERS FOR THE NEXT MEETING**

None.

**19. DATE OF NEXT MEETING**

Date of next meeting agreed as Thursday 14th May 2020.

Annual Parish Meeting at 7.00pm.

Annual General Meeting 7.30pm.

With no further business the meeting closed at 9.05pm.