**VIRTUAL MEETING OF BROCKLEY PARISH COUNCIL**

 **HELD ON MONDAY 23NOVEMBER 2020, 7.30PM**

**PRESENT** Cllr A English, Cllr I Robertson, Cllr K Fisk, Cllr R Dinsey

**1. APOLOGIES**

None received.

**2. REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTERESTS**

None received.

**3. REPORT FROM DISTRICT & COUNTY COUNCILLOR MARY EVANS**

Key points in both WSC and SCC reports: Various wild life/green projects in progress; funding will also be used to trial better ways to manage roadside verges; looking to establish healing woods in memory of people who have died in the pandemic, survey on line until 25th November; 100 fast charging points to be installed in rural parts of the county; funding will cover the installation and set up costs to those parish and towns interested in putting in charges where there is currently none; the Local Plan consultation ends on the 22 December; Quiet Lanes funding to support more active forms of travel is available, registration of interest for any Quiet Lane designation within the area is open – click on link for suitable lanes. If the Parish Council agree, permeantadvisory signs will to be sited at Saddlers Lane – approved. Cllr English highlighted the lack of white lines on the 1066 from Bury St Edmunds, particularly near the Brockley bus stop. Reference number from the Highways reporting tool to be forwarded to Cllr Evans.

Traffic calming measures: Positive meeting with David Chenery, Cllr English and the Clerk. Suggestions included village gateways, cost for four in the region of £11000, the self-help scheme could be utilised; 30mph stickers on wheelie bins; vehicle activated signs each costing in the region of £3000, a donation from Cllr Evan’s locality budget was offered. A follow up meeting with David Chenery to be arranged in the next two to three weeks. To help things along, the Parish Council would be willing to contribute towards any proposed traffic calming measures.

**4.** **PUBLIC FORUM** – Members of the public may raise issues they wish to bring to the attention of the Parish Councillors

No members of the public were present.

**5. TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY 21ST SEPTEMBER 2020**

Proposed by Cllr Robertson, seconded by Cllr Dinsey that the minutes be approved as a true and accurate record of the previous meeting – unanimous. To be signed at a later date by the Chairman.

**6. MATTERS ARISING**

With regard to the insurance levels for Parish Council assets, it was agreed future renewal uplifts be discussed in detail prior to approval of the stated sum assured. The Clerk to contact the insurers to determine the cost of an additional £1000 to cover the new bus shelter and any admin charges. Discussion on oak posts to protect the grass from traffic was deferred until the village hall project has finished. Grounds maintenance and defibrillator upkeep to be standing items on future agendas.

**7. FINANCE**

(i) Proposed by Cllr Fisk, seconded by Cllr Dinsey that the cheques raised since the last meeting be approved – unanimous.

K Harrison - phone box repair 125.00

ICO renewal 40.00

Clerk’s salary - October 90.00

Vertas - tree inspection 276.00

Oliver Cornish - grass cutting 225.00

Farrant Electrical - phone box 167.69

Website renewal 60.00

Clerk’s salary - November 107.68

(ii) The bank reconciliation as of 12th October 2020 was unanimously approved.

(iii) Following full discussion, it was proposed by Cllr Dinsey, seconded by Cllr Robertson that the Parish Council precept for the financial year 2021/22 be set at £8,866.05. Unanimous. With regard to a contribution towards traffic calming measures, it was agreed to discuss this further as and when necessary.

**8. BUS SHELTER**

Delivery of the new bus shelter imminent. Cllr Jones to contact Huddy to clear the overgrown grass around the concrete base. Cllr Robertson expressed concern that there could be a potential trip hazard at the brick edge. To be monitored once the shelter is in place.

Following damage to the former bus shelter by Chamber’s bus company, Crawfords Legal are to pursue the recovery of a portion of the Parish Council’s uninsured losses. Letter of authority to be signed by the Chairman and returned.

**9. TRAFFIC CALMING MEASURES**

Covered previously in the agenda.

**10. PLAY AREA REPORT**

A price is currently being put together to repair the rotted uprights. As the large posts are an integral part of the whole structure it would all need to be stripped down to do it. Manufacturing a sleeve to encompass the posts for support is to be investigated. Cllr English to chase.

Cllrs English and Fisk to confer on the potential use of a resin base repair kit for gaps to the rubber matting underneath the play equipment.

**11. VACANCY ON THE PARISH COUNCIL**

No further interest. To be on ongoing article in the newsletter.

**12. UPDATE ON THE VILLAGE HALL REFURBISHMENT**

The refurbishment is progressing well i.e. inside walls strengthened, wiring for the sound system prepared, new wood floor being put down. To receive grant monies, latest invoices with accompanying photos have been sent to Acre and National Lottery. Budget being carefully monitored.

**13.** **CORRESPONDENCE**

Emails circulated as and when received.

**14. PARISH MATTERS FOR THE NEXT MEETING**

If required, any remedial work to the base of the bus shelter.

**15. DATE OF NEXT MEETING**

Monday 25th January 2021 at 7.30pm by Zoom.

There being no further business the meeting closed at 9.05pm.