**VIRTUAL MEETING OF BROCKLEY PARISH COUNCIL**

 **HELD ON MONDAY 25TH JANUARY 2021 AT 7.30PM**

**PRESENT** Cllr A English, Cllr I Robertson, Cllr K Fisk, Cllr R Dinsey, Cllr D Boreham and later in the meeting County & District Councillor Mary Evans.

**1. APOLOGIES**

None received.

**2. REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTERESTS**

None received.

**4. PUBLIC FORUM**

No members of the public were present. Two issues reported to Cllr Robertson: Trees along Mill Road and blocked drains/flooding at the entrance of Mill Road and the B1066. Cllr Evans to be contacted direct regarding the latter issue. With excess river water, much of the bank has eroded where the river runs parallel to the road. To be bought to the attention of Highways.

With lack of public participation, it was agreed the link for the meeting is advertised seven days in advance on the notice board, website, and newsletter.

**3. COUNTY AND DISTRICT COUNCILLORS REPORT**

Report previously circulated. No update on traffic calming, meeting tomorrow with David Chenery; due to Covid and lack of staffing to man the polling stations, elections in May could be delayed; potholes being progressed by Highways. A small amount of grant monies still available. Suggestions put forward included improvements to The Green and pond; protection edges to the driveway, play area equipment, pool table for the Village Hall. A response needed by mid-February. Paperwork to be sent to the Clerk.

**5. TO APPROVE THE MINUTES HELD VIRTUALLY ON MONDAY 23RD NOVEMBER 2020**

Proposed by Cllr Dinsey, seconded by Cllr Fisk that the minutes be approved as a true and accurate record of the previous meeting – unanimous. To be signed by the Chairman at a later date.

**6. MATTERS ARISING**

The oak posts to protect the grass from traffic to be an ongoing agenda item. A Brockley resident is interested in joining the Council. In principle, it was unanimously agreed to co-opt Geoff Barber onto Brockley Parish Council. The legal paperwork to be to be sent for completion. A first agenda item at the March meeting.

**7. FINANCE**

(i) Proposed by Cllr Robertson, seconded by Cllr Dinsey that the cheques raised since the last meeting are approved – unanimous. In addition, donations of £225 to both St Andrew’s Church and Brockley Chapel to be included.

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| --- | --- | --- | --- | --- |
| 04/12/2020 |  | 2346 | 750.00 | Village Hall - maintenance grant |
|  |  |  |  |  |
| 05/01/2021 |  | 2347 | 184.42 | Clerk's salary x 2 months |
|  |  |  |  |  |
| 05/01/2021 |  | 2348 | 840.00 | W Jarvis - trees works |
|  |  |  |  |  |
| 05/01/2021 |  | 2350 | 54.75 | Salc - subscription |
|  |  |  |  |  |
| 21/01/2021 |  | 2351 | 0.05 | Rent for bus shelter |

(ii) The bank reconciliation as of 12th January 2021 was approved – all in favour.

Bank balance as at 12/01/2021 24,446.53

Outstanding cheques 2,176.90

Balance 22,269.63

**8. BUS SHELTER**

 All agreed the risk assessment and traffic management for the installation of the shelter is the responsibility of the manufacturers. Definite date for the delivery to be obtained. Once in situ, a potential trip hazard around the base to be investigated, and if necessary immediate remedial works carried out

As requested by the insurance company, photos of damage to the old bus shelter have been sent.

**9. TRAFFIC CALMING MEASURES**

A meeting is planned tomorrow between Cllr Evans and David Cheney. To be left as an agenda item. For interest only, Highways assisted by Horringer PC have been successful in getting the speed limit outside of the 30mph envelope reduced.

**10. GROUNDS MAINTENANCE**

No action required, an ongoing agenda item.

**11. PLAY AREA REPORT**

Omission on email quotation received to repair the posts. New cost approved. Work to be carried out within the next 3 - 4 weeks. Cllr English and Cllr Fisk to repair the gaps in the rubber matting. Cost of the product to be used, £65.00 plus carriage – approved. Cllr Fisk to order. No further issues were raised in the lastest play area report.

**12. UPDATE ON THE VILLAGE HALL REFURBISHMENT**

Brief synopsis: Meeting arranged between Breams and Architect; their side of the work anticipated to be finished by 9 February; more insulation needed in the roof above hall; ventilation system to be installed; outside porch and render panels to be painted; new floor could be laid early February, not yet confirmed; wall heaters on in main hall ready for painting; new shutters to go in, broadband now connected; fittings taken out to be reinstated, interior team to bring back furniture. Looking to finish by end of February.

Additional discussion focused on suggestions for funding offered by Cllr Evans, either for the village hall (not required as possibility of having monies left over after the project is completed) or another part of the village. Ideas included eco-friendly external seating/chairs, replacement picnic tables, additional trees on the village green, improvements to the pond area, planting spring flowering bulbs, play area. Could be a good community engagement.

**13. DEFIBRILLATOR**

No action required.

**14. CORRESPONDENCE**

Circulated as and when received.

**15. PARISH MATTERS FOR THE NEXT MEETING**

To consider the Annual Parish Meeting/Annual General Meeting.

Flooding.

**16. DATE OF NEXT MEETING**

March 25th at 7.30pm.

There being no further business the meeting closed at 8.42pm.