**MEETING OF**

**BROCKLEY PARISH COUNCIL**

**ON TUESDAY 3RD SEPTEMBER 2019, THE VILLAGE HALL, BROCKLEY AT 7.30PM**

**PRESENT** Cllr A English, Cllr I Robertson, Cllr R Jones, Cllr K Fisk, Cllr R Dinsey and two members of the public.

**1. APOLOGIES**

Cllr. D Boreham.

**2. DECLARATION OF ACCEPTANCE OF OFFICE AND REGISTER OF INTERESTS**

All now completed.

**3. REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTERESTS**

Cllr English declared an interest in agenda item 8c Realise Futures.

**4. PUBLIC FORUM – Members of the public may raise issues they wish to bring to the attention of the Parish Council**

The website address to access Parish Council minutes to be emailed to BD. Request for the contact number of Police Connect as a small number of knives need to be disposed of (IR to action).

**5. TO APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 23RD JULY 2019**

Unanimously approved and signed by the Chairman as a true and accurate record of the previous meeting.

**6. MATTERS ARISING**

There were no matters arising from the minutes.

**7. TELEPHONE BOX**

Following a request from a resident to purchase the telephone box from the Parish Council, it was agreed, subject to checking the legality of the transaction, that ownership of the telephone box be transferred for £1 to the owners of the house directly behind the kiosk. Cllr Evans to be contacted to confirm there are no issues with Highways.

**8. PLAY AREA**

a) The August 2019 play area inspection report was previously circulated. It was noted photos of the play equipment were consistently not updated. Tim McGhee from the Play inspection Company to be informed.

b) A quotation to carry out works to the play area has been received but too expensive. An alternative company has been contacted but their quotation is not available for the meeting. If the cost is within the chairman’s delegated spending limit (agenda item 10b) it was agreed Cllr English be permitted to authorise the works.

c) Quotations from Realise Futures for the purchase of picnic table/benches were discussed. Exact costs and dimensions for the Heavy Duty Picnic Table and the Disabled Picnic table to be sought and emailed to councillors for a final decision. A ball park figure of £650 was proposed by Cllr Jones and seconded by Cllr Dinsey – unanimous.

**9. DEFIBRILLATOR**

Fully operational and now registered. An inspection report to be made available to the Parish Council on a 6/12months basis. An agenda item for the November meeting.

**10. FINANCE REPORT**

a) Cheques to be approved:

ICO Data Protection £40.00

Brockley Village Hall hire £7.00

Clerks salary x 2 months £180.00

Defibrillator costs V Hall £72.00

Community Heartbeat Trust £2120

C Mason Play area signs £20.00

b) To agree a delegated spending limit for the Chairman

Proposed by Cllr Jones and seconded by Cllr Fisk that a) the payments be approved and b) the sum of £500 be the delegated spending limit for the Chairman without having to obtain authorisation from the Parish Council - unanimous.

**11. ORGANISATIONS CONTACT DETAILS**

To be available at the next meeting.

**12. CORRESPONDENCE**

None

**13. PARISH MATTERS FOR THE NEXT MEETING**

The precept for the financial year 2020/21 to be set.

Update on the progress of the Village Hall refurbishment.

**14. DATE OF NEXT MEETING**

11th November 2019 at 7.30pm.

**With no further business the meeting closed at 8.25pm.**