**MINUTES OF THE MEETING OF BROCKLEY PARISH COUNCIL HELD ON MONDAY 9 JULY 2018 AT 7.30PM AT THE VILLAGE HALL, BROCKLEY**

**PRESENT: Cllr A English, Cllr I Robertson, Cllr K Fisk, Borough Councillor P Stevens and later in the meeting County Councillor Mary Evans.**

**Cllr English chaired the meeting.**

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

**Cllr U Hardy, Cllr R Jones.**

**2. TO CONSIDER REQUESTS FOR DISPENSATIONS**

**None received.**

**3. TO RECEIVE MEMBER’S DECLARATION OF INTERESTS**

**There were no Declarations of Interest.**

**4. COUNTY COUNCILLORS REPORT**

**This was heard later in the meeting.**

**5. BOROUGH COUNCILLOR REPORT**

**With relation to funding for the Village Hall, it was suggested the Funding Locality Officer be contacted to ascertain which funding pot could be utilised towards the cost of the renovations. Leslie Ann-Keogh would also be able to assist in sourcing funding; the Local Governance Review regarding boundary changes has largely been accepted; public consultation due to close at the end of August after which a final decision will be made; a brief meeting was arranged to meet the new leader of SCC, Matthew Hicks; in response to a question from Cllr Robertson, Cllr Stevens explained how the Community Infrastructure Levy (CIL) operates after a housing development is approved.**

**6. PUBLIC FORUM**

**No members of the public were present.**

**7. TO APPROVE THE MINUTES OF THE 14 MAY 2018**

**Proposed by Cllr Fisk, seconded by Cllr English that the minutes of the meeting of 14 May 2018 are approved – unanimous.**

**8. MATTERS RISING**

**There were no matters arising.**

**9. PLANNING APPLICATION**

**DC/18/1146/OUT Outline planning application (Means of Access to be considered) – 1no. dwelling with access to be provided via new access to Bury Road. Suroan Bury Road Brockley IP29 4H.**

**Support, but with the following comment: Due to the potential increase of footfall, consideration should be given to the paved footways.**

**10. REFURBISHMENT OF TELEPHONE BOX**

**Due to the high cost of refurbishing the telephone box, a local contractor has declined to submit a quotation. Cllr English agreed to seek an estimate from Breslin’s. Anticipated cost could be in the region of £500. Concerns were further raised that the telephone box was not sited in a good position, but all agreed removal would be too costly and inappropriate. It was further noted the light in the telephone box needs replacing. Cllr Mary Evans indicated she may be able to help financially from her Locality Budget.**

**Agenda item 4 was now heard**

**4. REPORT FROM COUNTY COUNCILLOR MARY EVANS**

**We now have a Police Community Engagement Officer, PC John Gerrish (9 within the County). He will not, however, be attending Parish Council meetings but will be out and about within the community; Cllr Evans informed councillors she has been appointed Deputy Leader of SCC and Cabinet Member for Transport, Highways and Rural Affairs; given the problems experienced over the last few months with potholes, a review of Highways Operations, albeit with a limited budget, is to be undertaken i.e. looking at new ways of working, particularly co-ordinating works with utility providers to help alleviate the necessity of redoing repairs; Parishes are to be consulted on Highway issues.**

**11. REFURBISHMENT OF BENCHES ON VILLAGE FIELD**

**After inspection by Cllr Robertson, it was agreed the four benches needed attention before the winter. With a set budget of £150, Cllr Robertson to contact Huddy and Vic for a price for carrying out the work.**

**12. DEFIBRILLATOR FOR VILLAGE**

**Cllr Robertson has made some preliminary enquires on the cost, electricity installation and cabinet options for a defibrillator. As with other parishes, the telephone box is the preferred location. A more detailed discussion at the September meeting.**

**13. FINANCE REPORT**

**(a) To approve payments (b) To approve and sign the Clerk’s Employment Contract**

**Deferred until the next meeting.**

**14. PLAY EQUIPMENT MONTHLY REPORT**

**The monthly play equipment report was circulated for consideration. Cllr English to arrange the signs to be reprinted with the correct contact details. Three moderate risks have been identified. Advice to be taken from the Play Inspection Company via St Edmundsbury prior to carrying out the repairs. It was furthermore agreed the play area was not deemed unsafe and did not warrant closure.**

**15. UPDATE ON PLAY AREA MAINTENANCE**

**Already dealt with in agenda item 14.**

**16. NUMBER OF PARISH COUNCIL REPRESENTATIVES ON THE VILLAGE HALL COMMITTEE**

**With only three parish councillors on the village hall committee, meetings were becoming increasingly more difficult to hold. With an option to co-opt, it was decided to speak to residents personally rather than placing an article in the newsletter. It was further suggested users of the village hall be contacted to ascertain if they would be interested in joining the committee. This topic to be kept as a running agenda item.**

**17. CORRESPONDENCE**

**None.**

**18. PARISH MATTERS FOR THE NEXT MEETING**

**Already agreed within the meeting.**

**19. DATE OF NEXT MEETING AND APPOINTMENT OF CHAIRMAN FOR THE MEETING**

**Date of the next meeting 10th September 2018 at 7.30pm.**

**With no further business the meeting closed at 9.05pm.**