

**MEETING OF
BROCKLEY PARISH COUNCIL
11 JULY 2016, THE VILLAGE HALL, BROCKLEY**

PRESENT: Cllr A English, Cllr R Jones, Cllr J Stones, Cllr K Fisk, Cllr D Boreham, Cllr R Double, County Cllr M Evans (part), Borough Cllr P Stevens (part), Ms G Leader (part) and Mrs J Brookman.

Cllr English chaired the meeting.

1 APOLOGIES FOR ABSENCE:

Apologies were received and accepted from Cllr U Hardy and Borough Cllr P Stevens.

2 REQUESTS FOR DISPENSATIONS:

No requests had been received.

3 DECLARATIONS OF INTEREST:

Cllrs Jones and Boreham declared a non-pecuniary interest in agenda item 13 relating to footpath no 6 to the Church. Cllr Jones also declared a non-pecuniary interest in agenda item 9 relating to the grant to Ickworth Park School.

4 BOROUGH COUNCILLOR'S REPORT:

An email from Cllr Stevens confirmed that the West Suffolk Hub has been recommended by St Edmundsbury Council to move forward to a planning application which is expected in the autumn.

5 POLICE REPORT:

No report.

6 PUBLIC FORUM:

No members of the public present or matters reported.

Cllr English convened the meeting.

7 MINUTES:

Cllr Fisk proposed that the minutes of 9 June 2016 were a true record; seconded by Cllr Stones. All in favour.

8 MATTERS ARISING:

Community Speed Watch Volunteers

Cllr Evans had kindly agreed to support this project but it was decided that until there are sufficient volunteers in place it would be put on hold and Cllr Evans updated with the decision.

Cllr Evans joined the meeting at 7.35 pm and the meeting was adjourned.

COUNTY COUNCILLOR'S REPORT:

Cllr Evans reported on the following:-

Connecting Communities

Dial-a-ride, wheels within wheels and commercial services are now being linked. Bury Volunteer Centres is co-ordinating buses and train link ups with increased hours to accommodate youngsters and will operate from 7 am to

**Action
by**

Clerk

7pm Monday to Saturday.

Devolution

The proposal is for Suffolk and Norfolk to have an elected mayor, salary and staff yet to be decided.

Grass cutting

Now catching up with schedule.

Education

81% of the schools in the county are good or outstanding. The Children Services Team is in the top 3 in the country.

Cllr Evans left the meeting at 7.50 pm and Cllr English reconvened the meeting.

Grant for musical provision for Ickworth Park Primary School

The Clerk reported that there are currently 8 pupils at the school from Brockley and that in September there will also be 8. Cllr Boreham proposed that a grant of £200 should continue to be given to the school; this was seconded by Cllr Stones. A vote was taken and a majority agreed to the proposal.

Removal of Christmas tree and branches from The Green

Mr Oliver Cornish has carried out the works.

Pension regulations for the Clerk

The Clerk confirmed that she did not work sufficient hours to trigger the pension auto-enrolment regulations. There will be a staging date on 1 July 2017 to confirm nothing has changed and who to contact.

Brambles adjacent to the play area

Cllr Stones confirmed that brambles were growing on both sides of the ditch. Mr Cornish carries out the maintenance on the Parish Council land so this boundary will be included.

9 ROLE OF CHAIRMAN FROM SEPTEMBER 2016:

The Clerk confirmed that if a Councillor did not take on the role of Chairman on a permanent basis a chairman could be appointed at the start of each meeting; if this did not take place, no business could be conducted. It was agreed that the matter would be placed on the agenda for the September meeting.

Clerk

Cllr Stevens joined the meeting at 8.00 pm, the meeting was adjourned.

10 BOROUGH COUNCILLOR'S REPORT (continued):

Cllr Stevens reported as follows:-

Local Government Devolution

Now out for consultation.

Parking in Bury St Edmunds

This continues to be a challenge and more is needed before 2020. A site behind the bus station is being considered for a multi storey car park.

Cllr Jones asked if a Park and Ride had been considered, Cllr Stevens confirmed this had been looked at and dismissed.

Brown bins

There has been a 40% take up in the villages and so makes the new rules pay.

Cllr Stevens left the meeting at 8.10 pm and the meeting was reconvened.

11 FINANCE REPORT:

Cllr Stones proposed that the following payments should be made; seconded by Cllr Fisk. All in favour.

Chq no 22223	Brockley Village Hall hire June 2016	£7.00
Chq no 22224	Mrs J Brookman, clerk – June 2016	£40.00
Chq no 22225	PAYE	£60.00
Chq no 22226	LCPAS subscription	£100.00
Chq no 22227	Mr Oliver Cornish – grass cutting and clearance of Christmas tree and branches from The Green.	£240.00

Planned/potential expenditure for 2017/18

Cllr Stones proposed that all regular listed expenditure should be in May and agreed in advance so that cheque payments can be made between meetings for these items; seconded by Cllr Boreham. All in favour.

RJ

Financial risk assessment for 2016/17

Deferred to September meeting.

**RJ/
Clerk**

Procedure for approving payments to accommodate bimonthly meetings

Local Councils Public Advisory Service had advised that payments for common expenditure, salaries and utility bills can be paid by Standing Order or by Direct Debit, the council will need to agree at a meeting for this to be set up and agreed by the council on an annual basis or when the charges or companies change.

Cllr Stones proposed that in relation to obtaining quotes the Clerk should be given delegated powers to act on behalf of the council and terms and conditions of these should be included in the Standing Orders and Financial Regulations.

“The Clerk shall have the delegated power to obtain three quotes for certain works (for example maintenance of) and to execute emergency expenditure to the value of £500 and place the order for works in consultation with 2 councillors.” This was seconded by Cllr Boreham. All in favour.

Clerk to amend Standing Orders and Financial Regulations.

Clerk

12 PLANNING APPLICATIONS:

No applications or outcomes.

13 FOOTPATH NO 6 TO THE CHURCH – STRIMMING WORKS:

The Clerk had obtained two quotes for this work but a resident has already carried out the work.

14 CLERK’S APPRAISAL:

Cllr English agreed to contact councillors and set a date for the appraisal with the Clerk.

AE

15 CLERK’S REPORT:

SEBC play equipment monthly inspection report

No new matters for attention.

Update of on-going matters

- Football goals – rust areas to be treated and painted when the weather improves.
- Telephone box light – Clerk to confirm when last electrical test was carried out.

AE/FK

Clerk

- Sign to include emergency contact details at play area. Cllr English had spoken to SEBC regarding their report, he received confirmation that the current signage was in order.

16 CORRESPONDENCE:

Email from SEBC re Rent a Roof Scheme for businesses, village halls and community centres. Forwarded to Councillors.

LCPAS June Newsletter and Legal Updates – emailed to Councillors

Details from SEBC regarding the update to improvements for the West Suffolk Planning Service which has been undertaken as part of the on-going Development Management Planning Improvement Plan and further email confirming the system is now live. Emails forwarded to Councillors.

SCC – Suffolk’s Year of Walking Update – June 2016. Emailed to Councillors

Clerks & Councils Direct – July 2016 – to be circulated to Councillors

Rural Vision 2031 – to be circulated to Councillors

11th Suffolk Prepared Newsletter from Suffolk Joint Emergency Planning Unit – emailed to Councillors

The Rights of Way and Access Development Team at Suffolk County Council are currently preparing a second Rights of Way Improvement Plan. This is a statutory document that sets out how the team will manage and improve Rights of Way within Suffolk from 2016 to 2026. A questionnaire can be completed by individuals, parish councils and businesses on line. Emailed to Councillors and included in the Village Newsletter.

Big Lottery Celebrate England fund. Communities Together Grants available for £300 to £10,000 for one off events or activities which celebrate the local community - emailed to Councillors.

LCPAS – Devolution Consultation – Norfolk, Suffolk, Cambridgeshire and Peterborough ends 23 August 2016.

LCPAS – Update re Government Consultation on allowing districts to retain 100% of business rates – emailed to Councillors.

17 PARISH MATTERS FOR THE NEXT MEETING:

Road breaking up opposite to Church entrance, Bury Road.

DATE OF NEXT MEETING:

The next meeting will be held on Monday 12 September 2016.

The meeting was closed at 8.30 pm.