

**MEETING OF  
BROCKLEY PARISH COUNCIL  
8 MAY 2017, THE VILLAGE HALL, BROCKLEY**

**PRESENT:** Cllr D Boreham, Cllr R Jones (part), Cllr A English, Cllr K Fisk, Cllr R Double, Cllr U Hardy, Mrs G Leader (part), Borough Cllr P Stevens (part), 3 members of the public and Mrs J Brookman.

Cllr Boreham chaired the meeting.

- |   | <b>Action<br/>by</b>  |
|---|---|
| <p><b>1 APPOINTMENT OF CHAIRMAN, VICE CHAIRMAN AND RESPONSIBLE FINANCE OFFICER:</b><br/>Cllr Boreham agreed to chair this meeting but was not willing to stand as Chairman on a permanent basis. None of the other Councillors present were willing to take on the role of Chairman or Vice Chairman.<br/>Cllr Jones had indicated that he was willing to continue as Responsible Finance Officer (RFO). Cllr English proposed Cllr Jones as the RFO; seconded by Cllr Hardy. All in favour.</p>  |   |
| <p><b>2 APOLOGIES FOR ABSENCE:</b><br/>County Cllr Mary Evans.</p>  |   |
| <p><b>3 REQUESTS FOR DISPENSATIONS:</b><br/>No requests had been received.</p>  |   |
| <p><b>4 DECLARATIONS OF INTEREST:</b><br/>Cllr English declared a non-pecuniary interest in agenda item no 12 regarding the quotes for the tree survey.</p> <p>Cllr P Stevens joined the meeting at 7.35 pm.</p>  |   |
| <p><b>5 PUBLIC FORUM:</b><br/>The state of the B1066 was brought to the Parish Council's attention. There are numerous pot holes which are dangerous for motorcyclists and car users. Cllr Hardy agreed to take photographs and forward to the Clerk so that SCC could be notified.<br/>It was agreed the next Parish Council report for the Village Newsletter would include an item to encourage residents to report pot holes to SCC.</p> <p>2 members of the public joined the meeting at 7.37 pm.</p> <p>The Parish Council was asked when the SID was due again because of concerns of the speed of traffic going through the village. Clerk to make enquiries.<br/>The edge of the B1066 between Hartest and Brockley has deteriorated and consequently cyclists have to ride towards the centre of the road. Clerk to report.</p> | <p><b>UH/<br/>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> |
| <p><b>6 BOROUGH COUNCILLOR'S REPORT:</b><br/>Cllr Stevens reported as follows:-<br/>SEBC are looking at merging as one council with Forest Heath which will mean a boundary review of the borough before the next election in 2019.<br/>Decision re the hub in Bury St Edmunds - awaiting the planning department's decision.</p>   |   |

Hartest are putting together a Neighbourhood Plan.  
Cllr Stevens would welcome applications from Brockley for grants from his locality budget.

Cllr Stevens left the meeting at 7.50 pm.

**7 COUNTY COUNCILLOR ELECTIONS:**

The Clerk confirmed that Mary Evans had been successful in the recent elections and would continue as the County Councillor for Brockley.

**8 MINUTES:**

Cllr English proposed that the minutes of 13 March 2017 should be approved; seconded by Cllr Hardy. All in favour.

**9 MATTERS ARISING:**

There were no matters arising.

**10 FOOTBALL GOALS:**

Cllr Jones confirmed the new nets were in place.

Cllr Boreham confirmed he had requested a quote for the brackets and was waiting for a price.

**DB**

**11 TREE SURVEY FOR THE GREEN:**

Cllr English declared a non-pecuniary interest in this item.

The Clerk had requested 3 quotes only one from VERTAS for £210 plus VAT had been received. Cllr Boreham proposed that this quote should be accepted; seconded by Cllr Double. All in favour.

**Clerk**

**12 DOG BIN ON THE GREEN:**

Cllr Double reported that the bin was overflowing; Clerk has reported to SEBC.

**13 ANNUAL PARISH MEETING:**

Cllr English agreed to Chair this meeting.

**14 PLANNING APPLICATIONS:**

No applications for outcomes.

**15 CLERK'S REPORT:**

SEBC play equipment monthly inspection report noted that the picnic table seat needed refixing – Cllr Hardy agreed to deal. The play area gate requires a catch and an overhanging bush needs to be cut back; Cllr Boreham agreed to deal with these matters.

**UH  
DB**

**UPDATE OF ON-GOING MATTERS**

- Football goals – rust areas to be treated and painted – to be carried out when weather improves by Cllr Fisk.
- Telephone box light – Cllr Hardy reported the matter was on-going.

The Clerk reported that the Parish Council has received an expression of interest to become a Councillor from Mr Ian Robertson and this would be placed on the next agenda.

**Clerk**

Cllr Jones joined the meeting at 8.05 pm.

**16 FINANCE REPORT:-**

Cllr Jones requested cancelled cheque no 22245 should be attached to the financial report filed with the minutes.

Cllr Boreham proposed that the following payments should be made; seconded by Cllr Hardy. All in favour.

Chq no 22246	Brockley Village Hall hire March 2017	£7.00
Chq no 22247	Mrs J Brookman, Clerk – March 2017	£46.00
Chq no 22248	PAYE January to March 2017	£64.00
Chq no 22249	Cllr R Jones – reimbursement for nets	£23.94
Chq no 22250	Cllr R Jones – reimbursement for pegs	£26.98
Chq no 22251	Brockley Village Hall hire April 2017	£3.50
Chq no 22252	Mrs J Brookman, Clerk – April 2017	£79.60

Cllr Boreham proposed that Mrs Penny Morris should be appointed as the Internal Auditor; seconded by Cllr Double. All in favour.

Mrs Leader joined the meeting at 8.13 pm.

Cllr Jones left the meeting at 8.14 pm.

**17 CORRESPONDENCE:**

LCPAS - The Digital Economy Bill has received Royal Assent 27/04/17 – emailed to Councillors

LCPAS – General Data Protection Regulations – recommendations that Parish Councils register with ICO as the Data Controller at the cost of £38 per annum – details emailed to Councillors. Cllr Boreham proposed that the Parish Council should register with the ICO; seconded by Cllr Hardy. All in favour.

**Clerk**

Came & Co Spring Newsletter – emailed to Councillors

Headway Charity – requesting details be included to village newsletter – forwarded.

Clerks & Councils Direct May 2017 – to be circulated to Councillors.

Letter from The Voluntary Network who operate a number of community transport projects requesting a donation and publicity for the service they offer.

Donation declined, details to be forwarded to the Village Newsletter.

**Clerk**

**18 PARISH MATTERS FOR THE NEXT MEETING:**

Cllr Hardy asked if the Parish Council would be responsible for payment of the electricity usage on the telephone box in due course. Clerk to check adoption paperwork.

**19 DATE OF NEXT MEETING:**

The next meeting will be held on Monday 10 July 2017.

The meeting was closed at 8.20 pm.