

**MEETING OF
BROCKLEY PARISH COUNCIL
9 JUNE 2016, THE VILLAGE HALL, BROCKLEY**

PRESENT: Cllr A English, Cllr J Stones, Cllr K Fisk, Cllr U Hardy, Cllr R Double and Mrs J Brookman.

Cllr English chaired the meeting.

1 APOLOGIES FOR ABSENCE:

Apologies were received and accepted from Cllr R Jones, Cllr D Boreham.

2 REQUESTS FOR DISPENSATIONS:

No requests had been received.

3 DECLARATIONS OF INTEREST:

There were no declarations of interest.

4 PUBLIC FORUM:

No members of the public present or matters reported.

Cllr English convened the meeting.

5 MINUTES:

Cllr Double proposed that the minutes of 12 May were a true record; seconded by Cllr English. All in favour.

6 MATTERS ARISING:

Community Speed Watch Volunteers

Cllr Hardy confirmed 2 further volunteers were still required. He also confirmed that the cost of the camera and equipment would be in the region of £1,000 and agreed to look into the cost and frequency of calibration for the camera. He also confirmed that the police will not train or advise as to a suitable site for checks to be carried out until adequate volunteers are found. The Clerk confirmed that County Councillor Evans had offered financial help from her Locality Budget for this project. Clerk to enquire how much financial support might be given if a further 2 volunteers could be found.

7 FINANCE REPORT:

The Chairman and Clerk signed the Annual Report for the external auditors as agreed at the last meeting.

Cllr Double proposed that the following payments should be made; seconded by Cllr Hardy. All in favour.

Chq no 22219	Brockley Village Hall hire April 2016 – 1 meeting + Annual Parish Meeting	£21.00
Chq no 22220	Mrs J Brookman, clerk – April 2016 – 1 meeting + Annual Parish Meeting	£120.00
Chq no 22221	St Andrew's Church Brockley	£225.00
Chq no 22222	Brockley Chapel	£225.00

The Clerk was asked to contact Ickworth Park Primary School to confirm the number of children from Brockley attending the school at the present time and for the coming academic year prior to a grant being made to the school for musical instruments.

Mr Double asked if provision would need to be made in the next financial year

**Action
by**

UH

Clerk

Clerk

- for a pension for the Clerk. Clerk to make enquiries and report to next meeting. **Clerk**
- 8 PLANNING APPLICATIONS:**
DC/16/1067/HH 4 Drury Cottages, Bury Road, Brockley. Single storey front extension.
The Parish Council objected to this application. From the information provided it would appear that the proposed plans will set an onerous precedent for over extension of building lines and over development of front elevations. **Clerk**
- 9 POTHOLES IN TRACK FROM MILL ROAD TO FOOTPATH NO 6:**
The residents of Mill Cottage had enquired who might be responsible for the remedial works to the potholes in the track from Mill Road to Footpath No 6 to the Church. The Parish Council confirmed that the footpath runs along this track but it was not the property of the Parish Council. Clerk to write to residents and confirm. **Clerk**
- 10 FLOODING AT WOODCROFT CLOSE:**
Cllr Double confirmed that he had reported the recent flooding outside nos 21, 23 and 25 Woodcroft Close to SCC.
- 11 CHRISTMAS TREE/BRANCHES ON THE GREEN:**
Cllr Stones proposed that the Clerk contact Mr Cornish to see if he could clear the Christmas tree and branches prior to the 26 June 2016 with a budget of up to £50; seconded by Cllr Hardy. All in favour. **Clerk**
- 12 CLEARANCE OF BRAMBLES FROM BOUNDARY WITH SEEFELD:**
Cllr Stones reported that he had been approached by the residents of Seefeld regarding the clearance of brambles adjacent to the play area who confirmed that they had carried out the clearance despite being told the Parish Council would do it. Cllr Stones agreed to investigate the source of the brambles and report back to the next meeting. **JS**
- 13 FUTURE DATES AND FREQUENCY OF PARISH COUNCIL MEETINGS:**
It was agreed that future meetings would be held on the second Monday of the month, alternate months. The dates for the remainder of 2016 will be 11 July, 12 September and 14 November.
- 14 CLERK'S REPORT:**
Role of Chairman
LCPAS have advised that if after a three month period no one is prepared to stand as Chairman, the council will have to appoint a Chairman at the beginning of each meeting. If this does not take place the council will not be able to transact any business at the meetings.
Footpath No 6 to the Church **Clerk**
It has been reported that the footpath is in need of strimming; matter to be placed on the next agenda.
SEBC play equipment inspection report
Following the May 2016 inspection the following low risk matters were identified; loose posts around the fence, missing catch on gate, picnic table (repairs now completed), minor damage/wear to swing seat and some chain wear.

Update of on-going matters

- Football goals – rust areas to be treated and painted when the weather improves.
- Cllrs Hardy and Double to carry out works on the goals to secure nets at ground level – pending.
- Telephone box light – Cllr Hardy has matter in hand.
- Picnic table repairs – carried out by Cllr Hardy.
- Footbridge over the stream adjacent to the Church in need of repair – matter now with SCC, item to be removed from future agendas.
- Sign to include emergency contact details at play area – awaiting advice from SEBC.
- Street light no 8 in Mill Road has been repaired.
- Hedge beside the B1066 opposite Lt Maple towards the Cricket Club – SCC have confirmed it is the land owners responsibility, land owner has been contacted and will carry out works once the bird nesting/rearing season has finished after 31 August.

AE/
KF
UD/
RD
UH

AE

15 CORRESPONDENCE:

Suffolk Fire & Rescue Service Integrated Risk Management Plan 2015-18 on <http://committeeminutes.suffolkcc.gov.uk/searchResult.aspx?qry=ccommittee~~The Cabinet>.

Revisions to the Suffolk Flood Risk Management Strategy were approved in March by Suffolk County Council's Cabinet – email circulated to Councillors. Contact details in the event of flooding to be included in Village Newsletter and placed on the notice board.

Parish & Town Forum will take place on 13 June 2016 and will include funding matters.

Clerk

16 PARISH MATTERS FOR THE NEXT MEETING:

None

17 DATE OF NEXT MEETING:

The next meeting will be held on Monday 11 July 2016.

The meeting was closed at 8.55 pm.