

**MEETING OF  
BROCKLEY PARISH COUNCIL  
14 JANUARY 2016, THE VILLAGE HALL, BROCKLEY**

**PRESENT:** Cllr J Stones, Cllr A English (part), Cllr R Jones, Cllr D Boreham, Cllr U Hardy, Mr R Double, Cllr P Stevens (part) and Mrs J Brookman.

Cllr Stones chaired the meeting.

**1 APOLOGIES FOR ABSENCE:**

Apologies were received and accepted from Cllr K Fisk.

**Action  
by**

**2 REQUESTS FOR DISPENSATIONS:**

No requests had been received.

**3 DECLARATIONS OF INTEREST:**

Cllr Jones and Cllr Boreham declared a non pecuniary interest in item 11 relating to the footpath adjacent to Six Bells House.

Cllr Jones declared a pecuniary interest to item 7 relating to the bus shelter rent.

Cllr Jones and Cllr English declared a non pecuniary interest in item 8 relating to the planning application on land east of Willow Tree Farmhouse.

**4 PUBLIC FORUM:**

No matters raised.

Cllr Stones convened the meeting.

**5 MINUTES:**

Cllr Boreham proposed that the minutes of 12 November and 10 December 2015 a true record; seconded by Cllr Double. All in favour.

**6 MATTERS ARISING:**

**Community Speed Watch Volunteers**

Cllr Hardy confirmed that he would be preparing a circular to be distributed in order to try and encourage 3 more volunteers to come forward to make the scheme viable. There are currently 4 volunteers enlisted.

**UH**

Borough Councillor Stevens joined the meeting at 7.35pm.

**Visits to Recycling Plant at Gt Blakenham**

The Clerk reported that visits could be booked on line ([www.suffolkefw.co.uk](http://www.suffolkefw.co.uk)) and groups of up to 20 could be accommodated. Clerk to forward details to Mrs Hill.

**Clerk**

**IT equipment grant**

Clerk had contacted NALC regarding a grant for a laptop and printer.

**Clerk**

Cllr Stones adjourned the meeting.

**7 BOROUGH COUNCILLOR'S REPORT:**

Cllr Stevens reported that the consultation period for the development of the operational hub would commence 15 January 2016.

He also confirmed that letters would be sent to each household regarding the

£40 charge to be introduced as from 1 April 2016 to empty brown bins. He confirmed that householders would need to opt in to the scheme.

Cllr Stevens confirmed that he had money available in his locality budget for community gatherings to celebrate the Queen's 90<sup>th</sup> birthday (between £200-£300).

Cllr Stones reconvened the meeting at 7.48 pm.

## **8 FINANCE REPORT/ANNUAL PRECEPT:**

Cllr Stones proposed that the draft precept tabled at the November meeting should be approved as there had been no change in the tax base by SEBC which would mean a 0% increase for 2016/17; seconded by Cllr Double. All in favour. Copy to be placed on file with these minutes.

Cllr Jones presented the payments for approval and then left the meeting at 7.51 pm.

Cllr Stones proposed that the following payments should be approved and made; seconded by Cllr Double. All in favour.

Chq no 22205	Mrs C Jones – bus shelter rental	£0.05
Chq no 22206	Brockley Village Hall hire – 10 December 2015	£7.00
Chq no 22207	Mrs J Brookman, Clerk pay & travelling December 2015	£110.00
Chq no 22208	2015/16 Annual tree inspection	£234.00
Chq no 22209	Charge for uncontested election	£21.34

Cllr Jones returned to the meeting at 7.53 pm.

## **9 PLANNING APPLICATIONS:**

DC/15/2467/HH Clock Cottage, Chapel Lane, Brockley. Householder Planning Application – Construction of two storey cart lodge within curtilage of Clock Cottage (including relocation of existing outbuilding). The Parish Council unanimously supported this application. It was noted that the application question 10 - Site Visit included a statement saying that the site could not be seen from a public footpath. The Parish Council can confirm that the property is on a boundary adjacent to a public footpath.

**Clerk**

Cllr English joined the meeting at 8.07 pm.

DC/15/2584/FUL Land east of Willow Tree Farmhouse, Mill Road, Brockley. Planning application – (i) 2 no. single storey linked dwellings and garages (ii) new vehicular access. The Parish Council unanimously supported this application. The Parish Council understands that the drainage from the property will feed into the pumping station in Chapel Lane which on occasions struggles to cope resulting in sewage overflowing.

**Clerk**

Cllr Stevens left the meeting at 8.15 pm.

## **10 GRASS CUTTING CONTRACT FOR 2016:**

Two quotes remain outstanding, deferred to the next meeting.

**Clerk**

- 11 FOOTBRIDGE ON THE BURY TO CLARE FOOTPATH BETWEEN HAWKS LEY AND MILL ROAD:**  
Cllrs English, Double and Jones confirmed they would repair the footbridge. **AE/RD/RJ**
- 12 PRESENT CONDITION OF FOOTPATH ADJACENT TO SIX BELLS HOUSE AND FUTURE MAINTENANCE:**  
Cllr English confirmed that the footpath had held up well given the weather conditions during the winter. It was agreed that the matter should be placed on the September 2016 agenda to consider if the chippings need topping up prior to next winter. **Clerk**
- 13 CLERK'S REPORT:**  
SEBC play equipment months inspection report – no new matters to report  
**Update of on-going matters**
- UKPN/BTS – trees at the edge of The Green – works still outstanding but the ground is now saturated and unsuitable for the works to be carried out.
  - Football goals – rust areas to be treated and painted when the weather improved.
- 14 CORRESPONDENCE:**  
Pcso Welford confirmed that there are no trending crimes in the area.  
County Councillor Mary Evans confirmed that there is no firm date yet for repairing the broken culvert by the cricket club but that the design work has been completed and it should be carried out in early spring, weather permitting. She also drew attention to the fire service review and consultation for which the deadline is 22 February 2016.  
Clerks & Councils Direct – January 2016 Issue 103 – to be circulated to councillors  
Suffolk Fire and Rescue Service – Integrated Risk Management Plan 2015-18. The Integrated Risk Management Plan consultation began on 16 November 2015 and ends 22 February 2016. Your views are sought on the proposed plans to shape the future of the fire service through the next three years. Please visit the website <https://www.suffolk.gov.uk/emergency-and-rescue/fire-service-resesign/>  
Suffolk Age UK advising the services they offer and requesting financial support for the coming year. Clerk has details of their events for the coming year. They are launching Will Month 2016 and have invited solicitors in Suffolk to offer free will writing services for a donation to the charity. For more information contact Maggie James on 01473 359911 or email [maggie.james@ageuksuffolk.org](mailto:maggie.james@ageuksuffolk.org)  
Letter from DNM Gardening and Landscaping in Suffolk who provide gardening and tree services.  
Confirmation from LCPAS that Referendum Principles will not apply to Parish and Town Councils this year – details emailed to councillors.  
Notification from LCPAS regarding new amendments to the Housing and Planning Bill – details emailed to councillors.  
Details from SEBC regarding the West Suffolk Operation Hub – emailed to councillors  
LCPAS December Newsletter – emailed to councillors (important info re external auditors for 2017)

**15 PARISH MATTERS FOR THE NEXT MEETING:**

No matters were raised.

**16 DATE OF NEXT MEETING:**

The next meeting will be held on Thursday 4 February 2016.

The meeting was closed at 8.30 pm.